Volunteer Application Form

1. CONTACT DETAILS

First Name   _____   Surname   _____

Address   _____

Email   _____

Mobile   _____   Home Phone   _____

Drivers Licence Number   **_____**   Expiry_____

Do you hold Australian Citizenship or Australian Residency: ☐ Yes   ☐ No

1. CONTACT PERSON IN CASE OF EMERGENCY

Name   _____

Relationship   _____

Mobile   _____   Home Phone   _____

2. WORKING WITH CHILDREN CHECK   Yes [   ]   No [   ]

All applicants will be required to provide a valid Working with Children Check (volunteer version - FREE) reference number and date of birth for verification. If you do not have a current WWCC we will send you the link during your induction process.

WWCC Number   _____   Expiry _____

Date of Birth   _____

3. MEDICAL CONDITIONS

Do you have any existing medical condition/ disability/injury/allergy that may impact your ability to volunteer with us or the type of activity you may perform?   Yes [   ]   No [   ]

If yes, please provide details:

_____

_____

(Please Note: Any information given in response to this question will be strictly confidential and viewed only by the Volunteer Coordinator and Supervisor to ensure your health and wellbeing)

4. AMBULANCE COVER   Yes [   ]   No [   ]

In the case of an emergency an ambulance will be contacted and associated expenses the responsibility of individual staff / volunteers. Everyone is encouraged to have an ambulance subscription.

Please Note: Your contact details will not be passed to any third parties unless we have your permission and will only be used for communicating information relevant to your volunteer position.

5. COMMITMENT

If you are successful with your application to volunteer at Housing Plus, please let us know when you would be available for volunteer work.

* If you a joining a committee there is no need to complete this section as meeting dates and times will be decided at the committee meetings.

	MON	TUE	WED	THU	FRI	SAT	SUN
AM							
PM							

Any comments about availability or preferred times _____

_____

6. What time frames would suit your volunteering activities? Check as many as you like.

☐ SHORT-TERM

☐ LONG-TERM/ONGOING

☐ EVENTS - If you select this option, we will put your name on our events email database and contact you when events are scheduled to happen. You can then decide whether or not you would.

7. DO YOU HAVE YOUR OWN TRANSPORT GETTING TO AND FROM A VOLUNTEERING POST?

☐ Yes   ☐ No

8. WHAT IS YOUR INTEREST IN WANTING TO VOLUNTEER WITH HOUSING PLUS?

_____

_____

_____

9. WHAT ARE THE OUTCOMES YOU ARE HOPING FOR? (e.g., social connection, gain employment, career change, learn new skills/experience, give back to my community)

_____

_____

_____

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10. AREA OF INTEREST, RELEVANT QUALIFICATIONS AND SKILLS

These options could include areas you are skilled in OR areas you are interested in.

☐ Administration   ☐ Health & wellbeing

☐ Childcare/children   ☐ Transportation

☐ Counselling and Social Support   ☐ Tutoring and Mentoring

☐ Events   ☐ Writing and communication

☐ Fundraising   ☐ I am not sure and happy to discuss further

☐ Garden Maintenance/outdoor   ☐ Other: _____

Please detail any formal qualifications and experience you have that you would like to incorporate in your volunteering role:

_____

_____

_____

_____

11. ARE THERE ANY SKILLS YOU ARE INTERESTED IN LEARNING? (e.g., data entry, fundraising, events)

_____

_____

12. REFERENCES

Please supply contact details of two character or work references. References will be contacted after an applicant has progressed to the interview stage.

Reference 1

Name   _____

Relationship   _____   Mobile _____

Reference 2

Name   _____

Relationship   _____   Mobile _____

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13. POLICE HISTORY CHECK

Housing Plus will conduct a Volunteer National Police Check using a third party for all volunteer applicants as part of our screening process.

Any fees associated with these checks will be reimbursed by Housing Plus if necessary.

14. INSURANCE

All Housing Plus Volunteers are covered by an AON Insurance Policy should you be injured while performing duties associated with your volunteer service.

15. SHARING YOUR INFORMATION

If Housing Plus does not have a volunteer opportunity that matches your interests do you give us permission to share your application form with a third party – this will be discussed with you before we take any further steps.

☐ Yes   ☐ No

16. DECLARATION

The information provided on this application is true to the best of my knowledge.

Name   _____

Signed _____   Date   _____

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