

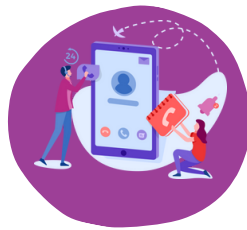
Tenant-Initiated Transfers

If your property no longer meets your needs, you can apply for a transfer.

There are a variety of reasons you may need a transfer, which could include:

- Medical conditions or disability
- Overcrowding
- Serious and ongoing harassment
- Family breakdown or separation
- Finding employment elsewhere
- Under-occupancy, where you have extra bedrooms
- Compassionate grounds

To apply for a transfer, speak to your Housing Officer. What will happen:



Make an application
(Your Housing Officer
will help you)



It is reviewed by
Housing Plus



If approved, you are
waitlisted for a
suitable property



When your wait turn is
reached, you will
receive an offer of a
suitable home

If your application is not approved, you will receive a letter to say why it has not been approved.

If you don't agree, you can talk about it with your housing officer to have the decision reviewed.



Urgent needs

If you are applying for a transfer, and have:

- Unstable housing circumstances, or
- Are at risk, or
- Have a home that is inappropriate for your basic housing needs;

And are unable to find suitable appropriate housing in the private market, we may identify your transfer as a priority and recommend it for priority placement on the Pathways register.



Transfers for management purposes

There may be a time that we ask that you move to another home. This might be because:

- There are less people living in your home than when you moved in and there are extra bedrooms (under-occupancy).
- The property is leased from another party and we are required to give the property back (leasehold termination).
- We intend to demolish or redevelop the site your home is on.
- We intend to sell the home.

When this happens we will try to find another property that meets your household needs. We might also ask you to be placed on the Housing Pathways waitlist to maximise the chance of you getting another suitable property in a shorter period of time.



When you are not eligible for a transfer

You might not be eligible for a transfer if:

- Your rent isn't up to date or you owe money for water or repairs.
- You're currently in breach of your lease.
- Your household income is over the income limit for social housing.
- You are already in a home that meets your needs.

If you are approved for a transfer you will have two offers of another suitable property. If you say no to both of these offers, your application will be closed and you will need to reapply.

